



The Kentucky Firefighters Association, Inc.
OFFICE OF THE SECRETARY
STEVEN RATH

Southgate Volunteer Fire Department
128 Electric Avenue Southgate, KY 41071
859-393-5810 Secretary@kyfa.org

August 1, 2018 Executive Board Meeting

Present President Thompson, Duane Suttles, Randy Lawson, Chris Crawford, Rick Bobo, Steve Rath, John Beatsch, Eric Philpot, Joe Bowman, Terry Keller.

Terry Keller Presented changes to SOG's.

Directors may represent the Vice President from their area at executive Board meetings.

Change line 499 change \$20 dollars to \$100 (Receipt of gifts)

503 Executive Board plus Duties of Executive Director will be added.

44. 55 **DUTIES OF THE EXECUTIVE DIRECTOR**

45. 56 **SECTION 1;** The Executive Director shall be a yearly contract position confirmed by the

46. 57 Executive Board. The position will be evaluated and renewed on a yearly basis by the Executive

47. 58 Board. The Executive Director will answer directly to the President and have a working

48. 59 relationship with the Executive Board.

49. 60 **SECTION 2;** The Executive Director shall represent the Executive Board to build continuity and

50. 61 consistency in the daily operations of the KFA. The duties of the Executive Director shall at the

51. 62 minimums include:

63

64 (A) Assisting the KFA Executive Board with day-to-day operations of the organization.

65. 65 (B)

66. 66 (C)

67

68. 68 (D)

69. 69 (E)

70

71 (F) 72

73 (G) 74

Assist with short and long-term goals of the association.

Attending meetings of the KFA Executive Board and specially organized work groups and committees.

Working with KFA Regional Directors to increase membership.

Working with the Kentucky fire Commission on the annual State Fire School and Firefighter Memorial Service.

Secure partnerships with commercial vendors and community partners for continued financial stability.

Representing the KFA in Frankfort along with other fire service organizations lobbyist (KPFF, KAFC, ETC.).

Page 6 of 25 KFA SOG

KFA Standard Operating Guidelines

75. 75 (H) Coordinate with the host regional firefighter's association the facilitation of the

76. 76 annual KFA Conference.

77

78. 78 The Executive Director shall attend all meetings of the Executive Board and the annual KFA

79. 79 Conference and provide and present an ongoing report of activities to the membership.

80

81. 81 **SECTION 3:** This is a new position which will require continued evaluation and monitoring to

82. 82 ensure a positive relationship and a fair workload. The position will be reviewed and re-

83. 83 evaluated on an annual basis prior to contract extension. It is the goal of the Executive Board

84. 84 to make this a full-time position in the future if and when the financial status dictates.

85

Line of Duty Deaths recognized at the Memorial in Frankfort will be one year later like the National Memorial does.

Motion to accept changes to the SOGs
Motion/second **Philpot/Beatsch**

Exchange contact info;

Randy Lawson new Executive Director
Executive Director Contract signed.

Motion to purchase a Surface Pro with accessories
Motion/second **Beatsch/Bobo**
Passed via voice vote

Pocket badge ordered,
The KFA phone will be switched to Randy

Vendor Coordinator- Marc Henderson would like to continue as Vendor Coordinator.
Motion Vendor Coordinator \$2,000 plus 10% over \$20,000 dollars the coordinator brings in from vendors.
Motion/second **Crawford/Beatsch**
Passed via voice vote

Motion to get the Vice President at Large a credit card for use with special events.
Motion/second **Crawford/Philpot**
Passed via voice vote

The State Fair is August 18-23 the Ham breakfast is Aug. 23 at 9 am Contact the Farm Bureau for tickets.
The Frankfort Memorial is October 3 at 11 am.
Emmitsburg is October 4-9 we will leave the Fire Commission office at 630 am Thursday
The KFA Honor Guard will be going.
November 15 is the joint meeting between Dixie and Green River @ Litchfield FD. At 7:30 Eastern time

It was discussed that we get Past Presidents bio's and post on website.
Also, we need to put more events on web calendar.

Discussion- Past President Bohler's Son wanted to purchase a red jacket for his Dad they didn't have them when he was President.
Motion to buy Bobby Bohler a Red Coat and Pocket Badge
Motion/second **Suttles/Beatsch**
Passed via voice vote

Chris Crawford would like to purchase out of the special events budget:
Replace Banners with more current pictures.
Purchase a hot spot for \$37 a month unlimited unbridled for live streaming.
Spend up to \$1,500 for Live Streaming

Unfinished business

Steering Committee is charged with looking into changes for KFA Conferences to bring more people to them.

The Special Events will be looking new flyers and a Power point to promote KFA.
WE will have a Directors meeting at the Green River School and State School.
An Article needs to be put in Smoke Signals about the Legacy Award.

Next Meeting will be November 17 at 11 am in Corban. That is also Eric Philpot's reverse raffle for the 2021 Conference.

Motion to adjourn Bobo/Beatsch passed via voice vote

